

**RESEARCH SPONSORSHIP  
REQUEST FORM\***

**Contact Info**

Requested by (Name) \_\_\_\_\_  
Department/Position \_\_\_\_\_  
Email \_\_\_\_\_

Date \_\_\_\_\_  
Tel \_\_\_\_\_

Please provide details of the event related to your request

Event Name \_\_\_\_\_  
Host Organisation / Department \_\_\_\_\_  
Other involved organisations \_\_\_\_\_

Time & Date \_\_\_\_\_  
Location \_\_\_\_\_

Brief description of the event

Provisions requested

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Any additional information

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

.....  
Requested by (Sign.)

.....  
Order received by (Sign.)

<p><b>OFFICE USE</b></p> <p><input type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p>	<p>..... Management, Alexander College</p> <p>Date _____</p>
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\*Eligibility for sponsorship may include the following categories:

- Publications to peer reviewed journals with a rating of 2 or more ( Journals in this category publish original research of an acceptable standard. A well regarded journal in its field, papers are fully refereed according to accepted standards and conventions. Citation impact factors are somewhat more modest in certain cases. Many excellent practitioner-oriented articles are published in 2-rated journals)
- Books and Monographs and/or contribution to book chapters
- Participation to Conference Proceedings (presentations, posters etc)
- Organization or participation to an exhibition